

REGULAR MEETING
January 16, 2023
SWARTZ CREEK AREA FIRE BOARD

The regular meeting of the Swartz Creek Area Fire Board was held, January 16, 2023. Chairman, John Knickerbocker, called the meeting to order at 6:00 p.m.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

City Representative, Rae Lynn Hicks
City Representative, John Knickerbocker
Clayton Representative, Tom Spillane
City Representative, John Gilbert
Clayton Representative, Tammy Kapraun
City Representative, Mike Treiger

Board Members Absent:

Clayton Representative, Brian Lipe

Staff Present:

Fire Chief, Dave Plumb
Attorney, Bill Cavanaugh
Acct./Clerical, Madison Warning

Staff Absent:

Others Present:

See sign in sheet

4. ADDITIONS/CHANGES/DELETIONS-AGENDA APPROVAL

• **Resolution 011623-01**

Motion by Tammy Kapraun

Second by John Gilbert

The SCAFB does hereby approve January 16, 2023 agenda, as presented

Motion Carried

5. APPROVAL OF MINUTES

• **Resolution 011623-02**

Motion by John Gilbert

Second by Tom Spillane

The SCAFB does hereby approve the December 19, 2022, minutes, as presented

Motion Carried

CORRESPONDENCE:

6. FIRE INCIDENT SUMMARY REPORT

• **Resolution 011623-03**

Motion by Tammy Kapraun

Second by John Gilbert

The SCAFB does hereby approve the December 2022 Fire Incident Summary, as presented.

Motion Carried

7. EMS INCIDENT SUMMARY REPORT

• **Resolution 011623-04**

Motion by Raelynn Hicks

Second by Tammy Kapraun

The SCAFB does hereby approve the December 2022 EMS Incident Summary, as presented

Motion Carried

PROFESSIONAL SERVICE REPORTS:

8. **FIRE CHIEF REPORT**-report presented by Fire Chief D. Plumb

9. **FINANCIAL REPORT**

• **Resolution 011623-05**

Motion by Mike Treiger

Second by Tammy Kapraun

The SCAFB does hereby accept the December 2022 Financial Report, as presented

Yes: Gilbert, Hicks, Kapraun, Treiger, T. Spillane, Knickerbocker

Motion Carried

10. **BILLS LIST**

• **Resolution 011623-06**

Motion by Raelynn Hicks

Second by Tom Spillane

The SCAFB does hereby accept the December 2022 Bills List, as presented

Yes: Gilbert, Hicks, Kapraun, T. Spillane, Treiger, Knickerbocker

Motion Carried

11. **PAYROLL**

• **Resolution 011623-07**

Motion by Tom Spillane

Second by Tammy Kapraun

The SCAFB does hereby accept the December 2022 Payroll, as presented

Yes: Gilbert, Hicks, Kapraun, T. Spillane, Treiger, Knickerbocker

Motion Carried

COMMITTEE REPORTS:

12. By-Laws-Lipe – No Report

13. Health & Safety-Hicks - No Report

14. Personnel-Kapraun – Presented by Fire Chief D. Plumb, interview for the Accountant Position

OLD BUSINESS:

15. **APPARATUS STATUS**-report presented by Fire Chief D. Plumb

16. **SCBA Status**- Chief Plumb reported that the SCBA units should arrive in January of 2023.

17. **2023 Apparatus Purchase Status**

- Signed purchase of truck

18. **Line-Item Transfer Request to Municipalities**

• **Resolution 011623-08**

Motion by Tammy Kapraun

Second by Raelynn Hicks

The SCAFB does hereby authorize Fire Chief D. Plumb to approach the municipalities to request line item transfers

Yes: Gilbert, Hicks, Kapraun, T. Spillane, Treiger, Knickerbocker

Motion Carried

19. **Tire Purchase**

• **Resolution 011623-09**

The SCAFB does hereby approve the purchase of tires from Sharader Tire & Oil

Yes: Gilbert, Hicks, Kapraun, T. Spillane, Treiger, Knickerbocker

Motion Carried

20. **Resignation**

• **Resolution 011623-10**

Motion by Tom Spillane

Second by Mike Treiger

The SCAFB does hereby accept with regret the resignation of Austin Bower

Yes: Gilbert, Hicks, Kapraun, T. Spillane, Treiger, Knickerbocker

Motion Carried

21. Flint Township Equipment Transfer Request

• **Resolution 011623-11**

Motion by Raelynn Hicks

Second by John Gilbert

The SCAFB does hereby authorize the Fire Chief D. Plumb to transfer 6 nozzles from SCAFD inventory to Flint Fire Department without charging them in exchange for Flint Fire Department not charging SCAFD for the use of their fire truck. The remaining nozzles are authorized to go out for bid

Yes: Gilbert, Hicks, Kapraun, T. Spillane, Treiger, Knickerbocker

Motion Carried

GENERAL INFORMATION:

22. MUNICIPAL BILLINGS-December

23. FLOWER FUND BALANCE: \$(85.42)

24. UPDATED FIRE BOARD LIST

25. OPEN TO PUBLIC

26. COMMENTS OF FIRE DEPT PERSONNEL

27. CHAIN OF COMMAND APPEALS

28. COMMENTS FROM FIREBOARD MEMBERS

29. MEETING ADJOURNMENT

Meeting adjourned at 6:33 p.m. The next regular meeting will be 2/20/2023 at Station 1 at 6:00 pm

Madison Warning

Accounting/Clerical Specialist,

Swartz Creek Area Fire Board

I certify these minutes to be a true and accurate account of the 11/21/2022 Swartz Creek Area Fire Board meeting:

Chairman

Swartz Creek Area Fire Board

Rae Lynn Hicks

Secretary/Treasurer

Swartz Creek Area Fire Board